



How To Reset Your Parent Portal Account Credentials

If you have forgotten your parent portal username or password, you can use the username/password self recovery option built into the parent portal. Please follow the instructions below to reset your account. If you need additional assistance, please contact your school's Parent Liaison.

Resetting Your Account Credentials

1. Open an internet browser on your computer.
2. Navigate to the district homepage at <https://passaicschools.org>
3. Select **Parents > PowerSchool**
4. Or go to <https://passaic.powerschool.com>

The screenshot shows the PowerSchool SIS login interface. At the top is the PowerSchool SIS logo. Below it is the heading "Student and Parent Sign In". There are two tabs: "Sign In" (selected) and "Create Account". Below the tabs is a "Select Language" dropdown menu set to "English". Underneath are input fields for "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is at the bottom right.

5. Select "**Forgot Username or Password?**" underneath the password field.

The screenshot shows the "Recover Account Sign In Information" page. At the top is the PowerSchool SIS logo. Below it is the heading "Recover Account Sign In Information". There are two tabs: "Forgot Password?" (selected) and "Forgot Username?". Below the tabs is a paragraph: "Parents, to recover your password, provide the information below. Students need to contact the school directly." Underneath are input fields for "Parent Username" and "Parent Email Address". An "Enter" button is at the bottom right.

6. Follow the on screen instructions.

If you have any issues please contact your school's Parent Liaison