



**Pablo Muñoz**  
Superintendent of Schools

**Edward Rowbotham**  
Supervisor of Health Services

December 10, 2020

Dear Parents/Guardians:

This letter is to inform you that an individual associated with our health services department has tested positive for COVID-19. The District is coordinating with public health officials and following CDC, State, and local health department guidance in order to assure the health and safety of our community. Anyone associated with our health services department that is considered a close contact of the individual with the positive test, has been notified in a separate communication regarding the quarantine requirements. Close contact is defined by CDC as someone who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic clients, 2 days prior to positive specimen collection) until the time the patient is isolated.

Cleaning and disinfecting of all exposed areas has been completed. The district is also taking precautions to prevent the introduction and spread of viruses and other germs and is cleaning frequently touched surfaces daily.

We understand the level of concern regarding COVID-19. We encourage parents and students to continue following the Centers for Disease Control & Prevention promoted safeguards, such as:

- Staying home when you are sick;
- Washing hands often with soap for at least 20 seconds;
- Covering coughs and sneezes and properly disposing of tissues;
- Limiting close contact with people who are sick and not sharing food, drinks and utensils;
- Practicing social distancing (staying at least 6 feet apart);
- Wearing a face covering while in school; and
- Continuing to monitor your health for symptoms.

As always, we appreciate our community's support and cooperation. You can assist us by remaining vigilant but sensible in your approach to dealing with this health concern. Should you have any questions about this situation, please feel free to contact me at [erowbotham@passaicschools.org](mailto:erowbotham@passaicschools.org)

Below are some resources that might be helpful:

- a. NJDOH COVID-19 Information for Communities and the General Public: [https://www.nj.gov/health/cd/topics/covid2019\\_community.shtml](https://www.nj.gov/health/cd/topics/covid2019_community.shtml)
- b. Get the Facts about Coronavirus: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- c. Symptoms of COVID-19: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- d. Testing: <https://www.cdc.gov/coronavirus/2019-ncov/testing/index.html> and <https://covid19.nj.gov/pages/testing>
- e. How to Protect Yourself: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>
- f. What to Do if You Are Sick: <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>

Regards,

Ed Rowbotham  
Supervisor of Health

**Department of Student Advocacy**

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