

Special Public Meeting

March 6, 2023



President
L. Daniel Rodriguez



Vice President
Judith Sanchez



Board Member
Abril Barrales-Garcia



Board Member
Maryann Capursi



Board Member
Craig B. Miller



Board Member
Christina Schratz



Board Member
Arthur G. Soto



Board Member
Ronald Van Rensalier



Board Member
Leslie Zuniga

SPECIAL PUBLIC MEETING – MONDAY, MARCH 6, 2023

1. Call to Order.....1

2. Invocation1

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4. Roll Call1

5. Agenda Items:

 1. Approval of the 2023-2024 School District Budget for Submission to the
 New Jersey Department of Education/Executive County Superintendent of Schools

 2. Resolution Establishing the Annual Maximum Travel Expenditure Amount
 2023-2024 School Year

 3. Resolution Establishing Professional Services Appropriations and Extra Curricular
 Activities (Clubs and Athletics) for the 2023-2024 School Year

 4. Maintenance Reserve Withdrawal

6. **ADJOURNMENT**6

ORDER OF BUSINESS**1. Call to Order**

This meeting is being held in accordance with the "Open Public Meetings Act", Chapter 231, Laws of 1975. The notice of this meeting was mailed to The Herald News and The Record, and to the presidents of the five employee groups. A copy of the meeting notice was delivered to the Office of Municipal Clerk and posted on the bulletin board at City Hall. A copy was also posted at the Board of Education Administration Building. Annual notice was filed in accordance with N.J.S.A. 10:4-8(d). Adequate notice has been provided in accordance with the law.

2. Invocation

God, guide us in the decisions to be deliberated this evening and help us to work together in the best interest of the children and the parents of the City of Passaic.

3. Pledge of Allegiance**4. Roll Call****5. Agenda Items**

1. Approval of the 2023-2024 School District Budget for Submission to the New Jersey Department of Education/Executive County Superintendent of Schools
2. Resolution Establishing the Annual Maximum Travel Expenditure Amount 2023-2024 School Year
3. Resolution Establishing Professional Services Appropriations and Extra Curricular Activities (Clubs and Athletics) for the 2023-2024 School Year
4. Maintenance Reserve Withdrawal

6. ADJOURNMENT

Regular Public Meeting Minutes
Passaic Board of Education
Passaic, New Jersey 07055

March 6, 2023

Time: 6:10p.m.

AGENDA:

1. Call to Order

President Rodriguez called the meeting to order at time 6:10 p.m. He called on the Assistant Board Secretary, Mr. R. Aaron Bowman, to address the public. He stated that this meeting was being held in accordance with the "Open Public Meetings Act." Notice of this meeting was mailed to The Herald News and The Record, and to the presidents of the five employee groups. A copy of the meeting notice was delivered to the Office of Municipal Clerk and posted at City Hall. A copy was also posted at the Board of Education and filed in accordance with the law.

2. Invocation

3. Pledge of Allegiance

4. Roll Call

Board Members Present:

Vice President Judith Sanchez, Ms. Abril Barrales-Garcia, Ms. Maryann Capursi, Ms. Christina Schratz, Mr. Arthur Soto, Mr. Ronald Van Rensalier, Ms. Leslie Zuniga, and President Rodriguez

Also Present: Ms. Sandra Montañez-Diodonet, Superintendent of Schools, Mr. Jeffrey Truppo, Assistant Superintendent of Schools, Instruction, Dr. Manuel Negron, Chief of Operations, Dr. Izbiciki, Interim School Business Administrator/Board Secretary, Mr. R. Aaron Bowman, Assistant School Business Administrator/Assistant Board Secretary, Mr. Miguel Frias, Director of Human Resources

5. Agenda Items

- 1) Approval of the 2023-2024 School District Budget for Submission to the New Jersey Department of Education/Executive County Superintendent of Schools
- 2) Resolution Establishing the Annual Maximum Travel Expenditure Amount 2023-2024 School Year
- 3) Resolution Establishing Professional Services Appropriations and Extra Curricular Activities (Clubs and Athletics) for the 2023-2024 School Year
- 4) Maintenance Reserve Withdrawal

AGENDA ITEMS

1. Approval of the 2023-2024 School District Budget for Submission to the New Jersey Department of Education/Executive County Superintendent of Schools

Recommends that the Passaic Board of Education pursuant to N.J.S.A. 18A:7F-5(c) and N.J.A.C.6A:23A-8.1(a) recommends the proposed school budget for the school year 2023-2024, as prepared by Mrs. Sandra Montañez-Diodonet, Superintendent of Schools, be approved for submission to the New Jersey Department of Education and the Executive County Superintendent for Passaic County for review and approval.

The proposed school district budget as introduced by Mrs. Montañez-Diodonet highlights the following:

Total School District Budget Appropriations	\$ 392,108,536
Less: Anticipated Revenues	\$ <u>375,289,959</u>
Minimum Tax Levy for Passaic Taxpayers*	\$ <u>16,818,577</u>

*The Minimum Tax Levy of \$16,818,577, reflects a zero percent (0%) tax increase over last year’s budget.

The budget to be submitted to the New Jersey Department of Education and to the Executive County Superintendent of Schools for review is subject to possible adjustments and revisions. The proposed school budget is subject to revisions by the Passaic Board of Education. Budget discussions and review are ongoing through the month of March. The budget will be advertised in accordance with N.J.S.A. 18A:22-10.

Mrs. Montañez-Diodonet notes the following budget dates:

- Monday, March 27, 2023, 6:00 p.m. – Public Hearing of the Budget in person
- Tuesday, April 25, 2023 – Annual School Board Election – Vote on the Budget

Budget Revenues

The budget revenues are as follows which reflects a school budget for the Passaic Public Schools in the amount of \$392,108,536:

	General Fund	Special Revenue	Debt Service	Total
2023-2024 Total Expenditures	\$342,555,175	\$49,553,361	\$0	\$392,108,536
Less: Anticipated Revenues				
Other Revenues from Local Sources	(817,000)			
State Aid & Extraordinary Aid	(275,608,020)			
SEMI	(837,296)			
Withdrawal from Maintenance Reserve	(7,793,511)			
Budgeted Fund Balance	(40,680,771)			
Total Anticipated Revenues	(325,736,598)	(49,553,361)	\$0	(375,289,959)
Taxes to be Raised	\$16,818,577	\$0	\$0	\$16,818,577

2. Resolution Establishing the Annual Maximum Travel Expenditure Amount – 2023-2024 School Year

Recommends that the Passaic Board of Education in accordance with N.J.A.C. 6A:23A-7.3 and based upon the information provided by Mr. R. Aaron Bowman, Assistant School Business Administrator, hereby establishes the annual maximum travel expenditure amount for the 2023-2024 school year. The amount listed below shall be travel that is supported by local and state funds in the general current expense budget. Travel amounts provided by federally funded programs are established by the individual grants and are not included in the calculation that determined the travel maximum requirement.

2023-2024 Maximum Travel Expenditure Amount (Exclusive of the Special Revenue Fund)	\$ <u>320,760.00</u>
2022-2023 Appropriated Travel Expenditure Amount	\$ <u>336,095.00</u>
2022-2023 Amount Spent to Date	\$ <u>84,130.75</u>

3. Resolution Establishing Professional Services Appropriations and Extra Curricular Activities (Clubs and Athletics) for the 2023-2024 School Year

Professional Services Appropriations – N.J.A.C. 6A:23A-5.2 (a) (1)

The Passaic Public Schools has budgeted the amount of \$17,125,200.00 for professional services in the 2023-2024 general current expense budget:

Description	Amount
Legal	\$ 343,000.00
Financial Audit	\$ 75,000.00
Actuarial Certification-IBNR	\$ 2,000.00
Insurance Consultant	\$ 112,500.00
OT/PT/Speech/Evaluation (Pre-K - 12)	\$ 9,943,000.00
Medical Inspector/Nursing/Drug Screening	\$ 290,700.00
SRO Contract	\$ 3,800,000.00
Architect Contracts	\$ 2,000,000.00
Home Instruction	\$ 559,000.00
Total	\$17,125,200.00

Resolution Establishing Professional Services Appropriations and Extra Curricular Activities (Clubs and Athletics) for the 2023-2024 School Year (Continued)

Extra Curricular Activities (Clubs and Athletics) —N.J.A.C. 6A:23A-5.8 (c) (3)

The Passaic Public Schools has budgeted the amount of \$2,599,909.00 for extracurricular activities in the 2023-2024 general current expense budget:

Description	Amount
K-8 Co-Curricular (Clubs & Activities)	\$ 79,000.00
High School Co-Curricular (Clubs & Activities)	\$ 214,000.00
Interscholastic Athletics (Includes Coaches, Supplies & Services)	\$2,306,909.00
Total	\$2,599,909.00

4. Maintenance Reserve Withdrawal

Recommends that the Passaic Board of Education based upon the recommendation of Mrs. Montañez-Diodonet, Superintendent of Schools, recommends a maintenance reserve withdrawal in the amount of \$7,793,511.00 The district intends to utilize the resources to fund required maintenance activities throughout the district.

6. ADJOURNMENT

The next ***Regular Public Meeting*** of the Passaic Board of Education will be held on ***Monday, March 27, 2023*** at 6:00 p.m. at the Passaic Board of Education, Board Meeting Room, 663 Main Avenue, 6th Floor, Passaic, New Jersey.

Motion to Approve: Mr. Soto
Second: Ms. Capursi

Voice Vote 8

Vice President Sanchez	Yes	Commissioner Barrales-Garcia	Yes
Commissioner Capursi	Yes	Commissioner Soto	Yes
Commissioner Scharz	Yes	Commissioner Van Rensalier	Yes
President Rodriguez	Yes	Commissioner Zuniga	Yes

6. Adjournment

President Rodriguez announced that the next Regular Public Meeting of the Passaic Board of Education will be held on Monday, March 27, 2023 at the Passaic Board of Education, Board Meeting Room, 663 Main Avenue, 6th Floor Passaic, New Jersey.

Motion to Adjourn: Mr. Soto
Seconded: Ms. Capursi

Voice Vote: 8

Meeting ended at: 6:16 p.m.

Recorded by:



Mr. R. Aaron Bowman
Assistant School Business Administrator
Assistant Board Secretary