

# Special Public Meeting

## February 9, 2020

		
<p><b>President</b> Christina Schratz</p>	<p><b>Vice President</b> L. Daniel Rodriguez</p>	<p><b>Board Member</b> Maryann Capursi</p>
		
<p><b>Board Member</b> Horacio Ray Carrera</p>	<p><b>Board Member</b> Kenia Flores</p>	<p><b>Board Member</b> Craig B. Miller</p>
		
<p><b>Board Member</b> Judith Sanchez</p>	<p><b>Board Member</b> Arthur G. Soto</p>	<p><b>Board Member</b> Ronald Van Rensalier</p>

**SPECIAL PUBLIC MEETING - TUESDAY, FEBRUARY 9, 2021**

**1.** Call to Order ..... 1

**2.** Invocation ..... 1

**3.** Pledge of Allegiance..... 1

**4.** Roll Call ..... 1

**5.** Public Participation..... 1

**6.** Executive Session..... 1

**7.** Agenda Item:

    1. Award of Contract for Superintendent Search Consultant Services

    2. Personnel Action may be taken

**8.** Adjournment..... 1

## **ORDER OF BUSINESS**

### **1. Call to Order**

Due to the current State of Emergency, in accordance with N.J.S.A. 10:4-8(b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services, this Special Public Meeting will be held by remote means. Details for how to access and participate in the Special Public Meeting through remote means are posted on the District Website at [www.passaicschools.org](http://www.passaicschools.org).

The notice of this meeting was mailed to The Herald News and The Record, and to the presidents of the five employee groups. A copy of the meeting notice was delivered to the Office of Municipal Clerk and posted on the bulletin board at City Hall. A copy was also posted at the Board of Education Administration Building.

### **2. Invocation**

God, guide us in the decisions to be deliberated this evening and help us to work together in the best interest of the children and the parents of the City of Passaic.

### **3. Pledge of Allegiance**

### **4. Roll Call**

### **5. Public Participation**

The public has been invited to participate by submitting questions and comments via the weblink.

### **6. Executive Session**

Recommends that the Passaic Board of Education meets in Executive Session on February 9, 2021, via remote means, to discuss personnel matters.

### **7. Agenda Items**

1. Award of Contract for Superintendent Search Consultant Services
2. Personnel Action may be taken

### **8. Adjournment**

The next **Regular Public Meeting** of the Passaic Board of Education will be held on **Monday, February 22, 2021** at 6:00 p.m. through remote means posted on the District Website at [www.passaicschools.org](http://www.passaicschools.org).

Special Public Meeting Minutes  
Passaic Board of Education  
Passaic, NJ 07055

February 9, 2021  
6:05 p.m.  
Webex

AGENDA:

**A. Calling the Meeting to Order**

President Schratz, called the meeting to order at 6:05 p.m. Due to the current State of Emergency, in accordance with N.J.S.A. 10:4-8(b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services, this Public Meeting will be held by remote means. Details for how to access and participate in this Public Meeting through remote means are posted on the District Website at [www.passaicschools.org](http://www.passaicschools.org).

The notice of this meeting was mailed to The Herald News and The Record, and to the presidents of the five employee groups. A copy of the meeting notice was delivered to the Office of Municipal Clerk and posted on the bulletin board at City Hall. A copy was also posted at the Board of Education Administration Building.

**B. Invocation and Pledge of Allegiance**

**C. Roll Call**

Vice President L. Daniel Rodriguez, Mr. Horacio Ray Carrera, Ms. Judith Sanchez, Mr. Arthur G. Soto, Mr. Ronald Van Rensalier, Mr. Craig Miller, Ms. Maryann Capursi, Ms. Kenia Flores and President Christina Schratz

Also present: Mr. Pablo Muñoz, Superintendent of Schools, Mr. Jeffrey Truppo, Assistant Superintendent of Schools, Mr. Ryan Aaron Bowman, Interim School Business Administrator/Interim Board Secretary, Ms. Laura Turci-Delgado, Assistant Superintendent of Curriculum and Instruction, and Board Attorney, Mr. Yaacov Brisman.

**D. Public Participation:**

***None***

Motion to close Public Session: Mr. Miller

Seconded: Ms. Sanchez

Voice Vote: 9 Yes

Public participation closed at 6:08 p.m.

President Schratz said that there were three items on the agenda for this meeting, to approve:

**1. Appointment of Interim Superintendent of Schools**

Vice President Rodriguez	Yes	Ms. Sanchez	Yes
Ms. Capursi	Yes	Mr. Soto	Abstain
Mr. Carrera	Yes	Mr. Van Rensalier	Yes
Ms. Flores	Yes	President Schratz	Abstain
Mr. Miller	Yes		

Motion to Approve: Ms. Sanchez

Seconded: Ms. Capursi

Voice Vote: 7 Yes

**2. Approval of Contract – Superintendent Search Consultant Services – RFP 23-21**

Vice President Rodriguez	Yes	Ms. Sanchez	Yes
Ms. Capursi	Yes	Mr. Soto	Abstain
Mr. Carrera	Yes	Mr. Van Rensalier	Yes
Ms. Flores	Yes	President Schratz	Abstain
Mr. Miller	Yes		

**3. Addendum-Approval of Appointment - Terms and Conditions of Contract of Employment Interim School Business Administrator/Board Secretary**

Motion to Approve: Ms. Sanchez

Seconded: Ms. Capursi

Voice Vote: 7 Yes

Vice President Rodriguez	Yes	Ms. Sanchez	Yes
Ms. Capursi	Yes	Mr. Soto	Yes
Mr. Carrera	Yes	Mr. Van Rensalier	Yes
Ms. Flores	Yes	President Schratz	Yes
Mr. Miller	Yes		

Motion to Approve: Ms. Sanchez

Seconded: Ms. Capursi

Voice Vote: 9 Yes

**Adjournment**

Ms. Schratz announced that the next Regular Public Meeting of the Passaic Board of Education will be held on Monday, February 22, 2021 6:00 p.m. through remote means posted on the District Website at [www.passaicschools.org](http://www.passaicschools.org).

Motion to Adjourn: Mr. VanRensalier  
Seconded: Ms. Sanchez

Voice Vote: 9 Yes

***Meeting ended at 6:15 p.m.***

***Recorded by:***

*R. Bowman*

***Mr. Ryan Aaron Bowman  
Interim School Business Administrator  
Interim Board Secretary***

**PERSONNEL SECTION****1. Appointment of Interim Superintendent of Schools**

Your Committee of the Whole hereby recommends the appointment of Mr. Jeffrey Truppo, as Interim Superintendent of Schools, effective April 1, 2021 until June 30, 2021. Your Committee of the Whole further authorizes the Board Attorney to enter into contract negotiations with Mr. Truppo for this appointment. The terms and conditions of the employment contract are subject to review and approval by the Interim Executive County Superintendent of Schools pursuant to N.J.A.C. 6A:23A-3.1.

PCR#aub

**Account Number:** 11-000-230-100-20-0000

**Addendum – Personnel Section****1. Approval of Appointment - Terms and Conditions of Contract of Employment – Interim School Business Administrator/Board Secretary**

Mr. Pablo Muñoz, Superintendent of Schools, recommends the approval of appointment and the terms and conditions of the contract of employment for R. Aaron Bowman, Interim School Business Administrator/Board Secretary, which has been reviewed and approved by the Interim Executive County Superintendent of Schools pursuant to N.J.A.C. 6A:23A-3.1.

PCR#ATZ

**Account Number:** 11-000-251-100-05-0000



### **Approval of Contract – Superintendent Search Consultant Services – RFP 23-21**

Recommends that the Passaic Board of Education awards the contract for Superintendent Search Consultant Services, RFP 23-21 to New Jersey School Boards Association (NJSBA). Proposals were submitted by the following:

1. Hazard, Young, Attea & Associates, 1475 E. Woodfield Rd. Suite 1400
2. New Jersey School Boards Association, 413 West State St., Trenton, NJ 08618

#### Purpose of Contract

To enter into contract with a qualified respondent that will conduct and coordinate all activities for a Superintendent of Schools search for the school district.

#### Evaluation Process and Methodology of Awarding Contract:

The respondents' proposals were reviewed and evaluated, on a one hundred (100) point system, by the following Evaluation Committee:

L. Daniel Rodriguez, Commissioner  
Maryann Capursi, Commissioner  
Craig B. Miller, Commissioner

#### Evaluation Spreadsheet:

	<u>Category</u>	<u>Maximum Value Points</u>	<u>HYA</u>	<u>NJSBA</u>
I.	Technical Criteria	45.00	17.50	<u>25.00</u>
II.	Management Criteria	35.00	25.00	<u>32.50</u>
III.	Cost Criteria	20.00	9.26	<u>20.00</u>
	TOTALS	100.00	51.76	<u>77.50</u>

#### Selection of Vendor

NJSBA's submission was the most advantageous, price and other factors considered.

The term of contract will be from February 10, 2021 through appointment of Superintendent of Schools.

**Cost Not to Exceed:** \$12,500.00

**Account Number:** 11-000-230-339-05-0000