

Special Public Meeting

March 2, 2020

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| <p>President Arthur G. Soto</p> | <p>Vice President Christina Schratz</p> | <p>Board Member Maryann Capursi</p> |
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| <p>Board Member Horacio Ray Carrera</p> | <p>Board Member Kenia Flores</p> | <p>Board Member Craig B. Miller</p> |
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| <p>Board Member L. Daniel Rodriguez</p> | <p>Board Member Judith Sanchez</p> | <p>Board Member Ronald Van Rensalier</p> |

SPECIAL PUBLIC MEETING - MARCH 2, 2020

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6. Agenda Items:

- 1. Approval of the 2020-2021 School District Budget for Submission to the
New Jersey Department of Education/Executive County Superintendent of Schools
- 2. Resolution Establishing the Annual Maximum Travel Expenditure Amount
2020-2021 School Year
- 3. Resolution Establishing Professional Services Appropriations and Extra Curricular
Activities (Clubs and Athletics) for the 2020-2021 School Year
- 4. Capital Reserve Withdrawal
- 5. Maintenance Reserve Withdrawal

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ORDER OF BUSINESS

1. Call to Order

This meeting is being held in accordance with the “Open Public Meetings Act”, Chapter 231, Laws of 1975. The notice of this meeting was mailed to The Herald News and The Record, and to the presidents of the five employee groups. A copy of the meeting notice was delivered to the Office of Municipal Clerk and posted on the bulletin board at City Hall. A copy was also posted at the Board of Education Administration Building. Annual notice was filed in accordance with N.J.S.A. 10:4-8(d). Adequate notice has been provided in accordance with the law.

2. Invocation

God, guide us in the decisions to be deliberated this evening and help us to work together in the best interest of the children and the parents of the City of Passaic.

3. Pledge of Allegiance

4. Roll Call

5. Public Participation

At this portion of the meeting, members of the public will be able to question and comment on any item on the published agenda or on items/topics not on the agenda. Members of the public are requested to sign the register with their names and addresses. Please wait to be recognized by the President of the Board. Approach the microphone and give your name and address for the record.

Please be advised that the Board of Education will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language. The person who makes these statements will relinquish his/her allotted five (5) minutes for public participation.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please bear in mind that students and employees have specific legal rights afforded by the laws of New Jersey. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments.

All comments and questions are to be directed through the President.

Special Public Meeting Minutes
Passaic Board of Education
Passaic, NJ 07055

March 2, 2020
6:10 p.m.
Board Room

AGENDA:

Calling the Meeting to Order

Ms. Arellano called the meeting to order at 6:10 p.m. She said that the meeting is being held in accordance with the "Open Public Meetings Act". The meeting notice was mailed to The Herald News, The Record and the Presidents of the five employee groups and was posted at City Hall and the Passaic Board of Education Administration Building.

Invocation and Pledge of Allegiance

Roll Call

Members Present: Ms. Christina Schratz, Ms. Maryann Capursi, Mr. Horacio Ray Carrera, Ms. Kenia Flores, Mr. Craig Miller, and Mr. L. Daniel Rodriguez,

Absent: Ms. Judith Sanchez, Mr. Ronald VanRensalier, and President Arthur G. Soto

Also Present: Mr. Pablo Muñoz, Superintendent of Schools, Ms. Erlinda R. Arellano, School Business Administrator/Board Secretary, Mr. Jeffrey Truppo, Assistant Superintendent of Schools, and Ms. Rachel Goldberg, Assistant Superintendent of Curriculum and Instruction

Yaacov Brisman, Board Attorney

Public Participation:

NONE

Motion to close Public Session: Mr. Miller

Seconded: Mr. Carrera

Voice Vote: 6 Yes

Public participation closed at 6:12 p.m.

Vice President Schratz said tonight's meeting is a Special Meeting for approval of the proposed budget for submission to the County as required.

AGENDA ITEMS

1. Approval of the 2020-2021 School District Budget for Submission to the New Jersey Department of Education/Executive County Superintendent of Schools

The Passaic Board of Education, pursuant to N.J.S.A. 18A:7F-5(c) and N.J.A.C.6A:23A-8.1(a), recommends the proposed school budget for the school year 2020-2021, as prepared by Mr. Pablo Muñoz, Superintendent of Schools, be approved for submission to the New Jersey Department of Education and the Executive County Superintendent for Passaic County for review and approval.

The proposed school district budget as introduced by Mr. Muñoz highlights the following:

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| Total School District Budget Appropriations | | \$ 359,088,493 |
| Less: Anticipated Revenues | | |
| Other Revenues from Local Services | \$ 1,408,032 | |
| State Aid & Extraordinary Aid | \$ 257,005,242 | |
| SEMI | \$ 957,678 | |
| Withdrawal from Capital Reserve | \$ 7,047,654 | |
| Withdrawal from Maintenance Reserve | \$ 7,344,000 | |
| Budgeted Fund Balance | \$ 20,286,540 | |
| Special Revenue | <u>\$ 48,220,770</u> | |
| | | <u>\$ 342,269,916</u> |
| Minimum Tax Levy for Passaic Taxpayers* | | \$ <u>16,818,577</u> |

*The Minimum Tax Levy of \$16,818,577, reflects a zero percent (0%) tax increase over last year’s budget.

The budget to be submitted to the New Jersey Department of Education and to the Executive County Superintendent of Schools for review is subject to possible adjustments and revisions. The proposed school budget is subject to revisions by the Passaic Board of Education. Budget discussions and review are ongoing through the month of March. The budget will be advertised in accordance with N.J.S.A. 18A:22-10.

Mr. Muñoz notes the following budget dates:

March 30, 2020 - 6:00 p.m. Public Hearing of the Budget

Tuesday, April 21, 2020 - Annual School Election—Vote on the Budget

Item 1

Motion to Approve: Mr. Miller
Seconded: Ms. Flores

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| Vice President Schratz | Yes |
| Ms. Capursi | Yes |
| Mr. Carrera | Yes |

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| Ms. Flores | Yes |
| Mr. Miller | Yes |
| Mr. Rodriguez | Yes |

2. Resolution Establishing the Annual Maximum Travel Expenditure Amount—2020-2021 School Year

Recommends that the Passaic Board of Education in accordance with N.J.A.C. 6A:23A-7.3 and based upon the information provided by Ms. Erlinda R. Arellano, School Business Administrator, hereby establishes the annual maximum travel expenditure amount for the 2020-2021 school year. The amount listed below shall be travel that is supported by local and state funds in the general current expense budget. Travel amounts provided by federally funded programs are established by the individual grants and are not included in the calculation that determined the travel maximum requirement.

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| 2020-2021 Maximum Travel Expenditure Amount (Exclusive of the Special Revenue Fund) | \$ <u>306,300.00</u> |
| 2019-2020 Appropriated Travel Expenditure Amount | \$ <u>289,300.00</u> |
| 2019-2020 Amount Spent to Date | \$ <u>194,518.14</u> |

Item 2

Motion to Approve: Mr. Miller
Seconded: Ms. Flores

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| Vice President Schratz | Yes |
| Ms. Capursi | Yes |
| Mr. Carrera | Yes |

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| Ms. Flores | Yes |
| Mr. Miller | Yes |
| Mr. Rodriguez | Yes |

3. Resolution Establishing Professional Services Appropriations and Extra Curricular Activities (Clubs and Athletics) for the 2020-2021 School Year

Professional Services Appropriations—N.J.A.C. 6A:23A-5.2 (a) (1)

The Passaic Public Schools has budgeted the amount of \$16,165,322.00 for professional services in the 2020-2021 general current expense budget.

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| Legal | \$ 283,240.00 |
| Financial Audit | \$ 75,000.00 |
| Insurance Consultant Contract | \$ 112,500.00 |
| OT/PT/Speech/Evaluation (Pre-K – 12) | \$ 9,600,832.00 |
| Medical Inspector/Nursing/Drug Screening | \$ 277,000.00 |
| SRO Contract | \$ 3,786,750.00 |
| Architect Contracts | \$ 1,530,000.00 |
| Home Instruction | \$ <u>500,000.00</u> |
| TOTAL | <u>\$16,165,322.00</u> |

Extra Curricular Activities (Clubs and Athletics) —N.J.A.C. 6A:23A-5.8 (c) (3)

The Passaic Public Schools has budgeted the amount of \$2,149,957.00 for extracurricular activities in the 2020-2021 general current expense budget:

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| K – 8 Co-Curricular (Clubs & Activities) | \$ 54,500.00 |
| High School Co-Curricular (Clubs & Activities) | \$ 214,000.00 |
| Interscholastic Athletics (Includes Coaches, Supplies & Services) | <u>\$ 1,881,457.00</u> |
| TOTAL | <u>\$ 2,149,957.00</u> |

Item 3

Motion to Approve: Mr. Miller
Seconded: Ms. Flores

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| Vice President Schratz | Yes |
| Ms. Capursi | Yes |
| Mr. Carrera | Yes |

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| Ms. Flores | Yes |
| Mr. Miller | Yes |
| Mr. Rodriguez | Yes |

4. Capital Reserve Withdrawal

The Passaic Board of Education, based upon the recommendation of Mr. Pablo Muñoz, Superintendent of Schools, recommends a capital reserve withdrawal in the amount of \$7,047,654.00. The district intends to utilize these funds to implement district wide capital improvements as follows:

1. Alarm System Upgrades - To replace antiquated and non-operating system at Schools 8, 11, 19, Passaic Academy for Science and Engineering and Passaic Preparatory Academy.

\$500,000
2. Security System Replacements - Security camera system improvements throughout the district. Project started in 2019-2020, with this next phase continuing the needed upgrades.

\$250,000
3. Roof Replacement - The roof at School 1 for the cafeteria wing is damaged beyond repair and in need of a complete replacement.

\$100,000
4. Playgrounds at Schools 1 and 10 - TCU’s were removed and now plans are moving forward for space to be renovated for futsal field, play area and improved parking and access. Additional funding for enhancements and completion.

\$400,000

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5. New Intercom and Clock System - An intercom and clock system for School 3 to replace the system that is malfunctioning and in need of improvements.
\$200,000
2. Replace 10 HVAC Univents at School 6 - installation of 10 new units to replace units that have become obsolete and non-functioning.
\$350,000
3. Auditorium Rehabilitation - The auditorium at School 6 is in need of new seating, flooring, and lighting.
\$500,000
8. Roof Replacement - The roof at School 8 is damaged beyond repair and in need of a complete replacement.
\$700,000
9. Ventilation in Basement - Duct and air quality system improvements to help increase system air quality and intake for basement level of School 9.
\$300,000
10. New Intercom and Clock System – An intercom and clock system for School 11, to replace the system that is malfunctioning and in need of improvements.
\$300,000
11. Playground Replacement at School 15 - Play surface has deteriorated beyond useful life. Playground equipment to be installed.
\$250,000
12. Replace 12 HVAC Univents at Passaic High School - Installation of 12 new units to replace units that have become obsolete and non-functioning.
\$420,000
13. Replace 15 HVAC Univents at Passaic Preparatory Academy – Installation of 15 new units to replace units that have become obsolete and non-functioning.
\$525,000
14. Auditorium HVAC – Passaic Preparatory Academy is currently not air-conditioned. Reassessment and re-engineering of project, requiring additional funding to complete project.
\$360,000

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15. Parking Lot Resurfacing - The parking lot and driveway at Passaic Preparatory Academy is in need of new pavement. Funding required for completion.
- \$30,000
16. Boiler Replacement for Passaic Preparatory Academy - Replacement of 3 building wide boiler/heaters which are beyond life-cycle, and in need of replacement for efficiency.
- \$757,654
17. Parking Lot Resurfacing - The parking lot and driveway at Passaic Academy for Science and Engineering is in need of new pavement. Funding required for completion.
- \$30,000
18. Roof Replacement - A portion of the roof (located on the parking area wing) at the Passaic Academy for Science and Engineering is damaged beyond repair and in need of a complete replacement.
- \$300,000
19. Lighting – Lighting improvements at Boverini Stadium.
- \$75,000
20. Refurbish Grandstands and Replace Press Box - Improvements include exterior and seating area where conditions have deteriorated, including replacement of the press box at Boverini Stadium.
- \$600,000
21. HVAC Upgrade – for installation in lockers, weight room and training area of the Boverini Stadium.
- \$100,000

Item 4

Motion to Approve: Mr. Miller
Seconded: Ms. Flores

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| Vice President Schratz | Yes |
| Ms. Capursi | Yes |
| Mr. Carrera | Yes |

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| Ms. Flores | Yes |
| Mr. Miller | Yes |
| Mr. Rodriguez | Yes |

5. Maintenance Reserve Withdrawal

The Passaic Board of Education, based upon the recommendation of Mr. Pablo Muñoz, Superintendent of schools, recommends a maintenance reserve withdrawal in the amount of \$7,344,000.00. The district intends to utilize the resources to fund required maintenance activities throughout the district.

Item 5

Motion to Approve: Mr. Miller

Seconded: Ms. Flores

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| Vice President Schratz | Yes |
| Ms. Capursi | Yes |
| Mr. Carrera | Yes |

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| Ms. Flores | Yes |
| Mr. Miller | Yes |
| Mr. Rodriguez | Yes |

6. Adjournment

The next **Regular Public Meeting** of the Passaic Board of Education and the **Public Hearing on the Budget/Adoption of Budget** will be held on **Monday, March 30, 2020** at 6:00 p.m. in the Board Room, 663 Main Avenue, 6th Floor, Passaic, NJ 07055.

Motion to Adjourn: Mr. Miller

Seconded: Ms. Schratz

Voice Vote: 6 Yes

Meeting ended at 6:17 p.m.

Recorded by:

Erlinda R. Arellano

***Ms. Erlinda R. Arellano
School Business Administrator
Board Secretary***