

Policy

CLASSROOM/ATHLETIC AIDES (PARAPROFESSIONALS)

The Passaic Board of Education, within its financial means, may hire classroom/athletic aides (paraprofessionals) as recommended by the superintendent.

It is the responsibility of the classroom teachers and head coaches to plan for any aide's (paraprofessional's) constructive involvement with students. The primary benefit must be to the students.

Aides (paraprofessionals) shall be under the supervision of the classroom teacher and head coach. All aide (paraprofessional) job descriptions must be approved by the Executive County Superintendent. All aides (paraprofessionals) shall be required to comply with the provisions of the law regarding health examinations and criminal history checks.

In accordance with federal law, the superintendent shall establish procedures to release information, upon request, regarding the qualifications of aides (paraprofessionals) to parents/guardians for any aide (paraprofessional) who is employed by a school receiving Title I funds and who provides instructional assistance to their children.

Qualification of Classroom Aides (Paraprofessionals) In Title I Schools

All classroom aides (paraprofessionals) paid in whole or in part with Title I funds shall be qualified in accord with federal law. All such paraprofessional (classroom aides) must have a high school diploma or its equivalent. All such classroom aides (paraprofessionals), except those working as translators or solely in conducting parent involvement activities, also must meet one of the following criteria:

- A. Completed at least two years of study at an institution of higher education;
- B. Obtained an associate's (or higher) degree; or
- C. Passed a formal state or local assessment demonstrating ability to assist in instructing reading, writing and mathematics or reading readiness, writing readiness and mathematics readiness, as appropriate.

First Reading: November 3, 2016
Second Reading: November 21, 2016
Adopted: November 21, 2016
Amended: August 28, 2023

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(continued)

Key Words

Aides; Classroom Aides; Athletic Aides; Teacher Aides; Background Check; Paraprofessionals; Personnel Background Check

<u>Legal References:</u>	<u>N.J.S.A.</u> 18A:6-7.1 through -7.5	Criminal history record; employee in regular contact with students; grounds for disqualification from employment; exception
	<u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
	<u>N.J.S.A.</u> 18A:16-2 through -5	Physical examinations; requirement ...
	<u>N.J.S.A.</u> 18A:54-20	Powers of board (county vocational schools)
	<u>N.J.A.C.</u> 6A:32-6.1 et seq.	School Employee Physical Examinations
	<u>N.J.A.C.</u> 6A:32-4.7	Approval of paraprofessional staff
	8 <u>U.S.C.A.</u> 1100 et seq. - <u>Immigration Reform and Control Act of 1986</u>	
	<u>Every Student Succeeds Act, Pub. L. 114-95, 20 U.S.C.A. 6301 et seq.</u>	

Possible

<u>Cross References:</u>	*3541.1	Transportation routes and services
	*3542	Food service
	*4112.4/4212.4	Employee health
	*4215	Supervision
	*4216	Evaluation of support staff members
	4221	Noninstructional substitutes
	*5131	Conduct/discipline
	*6162.4	Community resources

*Indicates policy is included in the Critical Policy Reference Manual.