

INSTRUCTIONAL SERVICES AND RESOURCES

The Passaic Board of Education believes that personnel and materials appropriate to the needs of the school program must be available to each student and teacher.

To be in compliance with the requirements of federal law, the board of education directs the superintendent to distribute curriculum materials and instructional supplies to the schools in such a way that equivalence of such materials is ensured among the schools. Staff assignments shall comply with this directive.

The board will endeavor to provide the supportive resources and personnel necessary for teachers to implement the approved curriculum in their classrooms and work effectively with children.

It will be the administration's responsibility to set up and maintain such central services for curriculum materials, including audiovisual materials, as are needed, and appropriate channels through which teachers and students will be supplied with these resources.

In addition, there will be a media resource center and media specialist to offer children instruction and teachers assistance in selecting and using learning resources.

Copyright

The board encourages teaching staff members to make judicious use of appropriate printed materials, sound recording, televised programs, and computer software in the curriculum but recognizes that federal law, applicable to public schools districts, protects the originators of the those materials from the unauthorized use of their copyrighted works. Teachers shall be aware that federal law protects the originators of copyrighted materials from the unauthorized use of their copyrighted works. The use of school equipment for the illegal reproduction of copyrighted materials is prohibited.

In order to define the “fair and reasonable” standard that teaching staff members may make of copyrighted works for educational purposes without the permission of the copyright owner, and to reduce the risk of copyright infringement, the superintendent or his or her designee shall oversee the development of guidelines regarding the copying and distribution of copyrighted materials for instructional purposes.

Computer software may be reproduced only for archival purposes or when copying is an essential step in the utilization of the program. Computer software should be purchased in sufficient quantity to permit its classroom use without simultaneous loading. Where appropriate, the superintendent or his or her designee shall seek a licensing agreement with the software publisher that permits the

INSTRUCTIONAL SERVICES AND RESOURCES (continued)

reproduction of software, the simultaneous use of software, and the purchase of multiple copies of software at discount prices.

Students and staff shall be instructed that copyright infringement is a form of theft. A student or staff member who reproduces or uses copyrighted material in violation of this policy may be subject to discipline.

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 Second Reading: November 21, 2016
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First Reading: July 29, 2019
 Second Reading: August 28, 2019
 Readopted: August 28, 2019

Key Words

Instructional Services, Instructional Resources

Legal References: N.J.S.A. 18A:34-1 Textbooks; selection; furnish free with supplies; appropriations
N.J.A.C. 6A:7-1.4 et seq. Responsibilities of the district board of education
N.J.A.C. 6A:8-2.1 Authority for educational goals and standards
N.J.A.C. 6A:30-1.1 et seq. Evaluation of the Performance of School Districts
N.J.A.C. 6A:32-14.1 Review of mandated programs and services

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

Possible

Cross References: *3220/3230 State funds; federal funds
 *4113/4213 Assignment; transfer
 *5145.4 Equal educational opportunity
 *6121 Nondiscrimination/affirmative action
 *6141 Curriculum design/development
 *6142.2 English as a second language; bilingual/bicultural
 *6161.1 Guidelines for evaluation and selection of instructional materials
 *6171.3 At-risk and Title 1
 *6171.4 Special education

*Indicates policy is included in the Critical Policy Reference Manual.