PASSAIC BOARD OF EDUCATION
REQUISITION RATIONALE FORM

A. Educational Rationale

As a result of this purchase, please explain what will students learn or how students will benefit. Note any educational achievement or program that may be linked to this purchase.

B. Operational Rationale

Provide a brief explanation of how this purchase is of operational value to your school/office. Note any particular benefits to the district. Explain whether any good/services are being utilized on a regular basis and whether they are useful on a long-term basis.

C. Light Meals; Refreshments – Student or Parent Activities – N.J.A.C. 6A:23A-5.8(e)

Provide a description and purpose of student or parent activity. Document the makeup of the group participating. Attach a list of employees or board members included in the group.

Administrator/Supervisor:	**Approved:** ☐	**Denied:** ☐
Cabinet Member:	**Approved:** ☐	**Denied:** ☐

D. Textbook Rationale – Conditions of Purchase – N.J.A.C. 6A:23A-9.3(c-12)

Please check the appropriate box(es) that apply to the purchase of the textbooks:

- ☐ Purchase is in accordance with the textbook replacement plan;
- ☐ Purchase is to replace lost, stolen or destroyed textbooks.
- ☐ Purchase of textbooks reflect a change of curriculum.
- ☐ Purchase reflects a new edition of textbook.

*The textbook(s) on this requisition may be found on the school district website:
http://passaicschools.org/division-of-elementary-and-secondary-education/curriculum-documents/
Please attach a copy of the page from this document highlighting the textbook(s) to be purchased.

Curriculum Department Review and Approval

Administrator/Supervisor:	**Approved:** ☐	**Denied:** ☐
Director of Elementary & Secondary Education:	**Approved:** ☐	**Denied:** ☐
Assistant Superintendent of Curriculum & Instruction:	**Approved:** ☐	**Denied:** ☐