

Exhibit

Dear Parent or Guardian,

Passaic Public Schools enjoys celebrating the accomplishments of its students by sharing information with the community. To do this, the school district may submit media releases that include student names, student work, and student photographs to the media. The school district may also publish information about students and their accomplishments in school district-sponsored publications, school district social media accounts, or display such information at various school functions. Examples include the following:

- A program from a concert, sporting event, or a playbill showing a student's role in a production, event, or performance;
- The annual yearbook;
- Public galleries or exhibitions of student work; and
- Honor roll, recognition lists, or graduation programs.

While the intent of this practice is to be informative and celebratory, the District recognizes that concerns may arise regarding a student's right to privacy.

Pursuant to the Federal Family Educational Rights and Privacy Act (FERPA), school districts are permitted to release "school directory information" unless parents exercise their right of refusal. Under the FERPA law, this information could include: student name, residential address, E-mail address, phone numbers, photographs/images, school locations, field of study, degrees, honors and awards received and participation in athletics and other activities.

It is the intent and practice of the Passaic Public Schools to publish, post or distribute a student's name, photograph, audio and/or video recording, displays of student work, or other information **only** as related to student achievement (e.g., academic/athletic/artistic recognition or award) or student accomplishment (e.g., a specially selected piece of work).

If you agree to allow the school district to publish such information during the 20__-20__ school year, you need **not** reply.

*However, if you **DO NOT** grant permission for the District to release such information to the media, to publish such information in school district-sponsored publications; or to display such information at various school functions, you must complete, sign and return the attached Media Release Non-Consent form to your child's school no later than _____(insert date). Please keep this letter for informational purposes.*

Please note that the Media Release Non-Consent form is sent home annually with all students. You may rescind this agreement at any time throughout the school year by sending a letter to my office. Such rescission will take effect upon receipt by the school. If you have any questions or concerns, please contact me at _____ (insert principal phone number)

Sincerely,

School Principal

PHOTOGRAPHS OF STUDENTS (exhibit continued)

PASSAIC PUBLIC SCHOOLS

MEDIA RELEASE NON-CONSENT FORM

Pursuant to the Family Educational Rights and Privacy Act (FERPA), school districts are permitted to release “school directory information” unless parents exercise their right of refusal. Under the FERPA law, this information could include: student name, residential address, E-mail address, phone numbers, photographs/images, school locations, field of study, degrees, honors and awards received, and participation in athletics and other activities.

It is the intent and practice of the Passaic Public schools to publish, post or distribute a student’s name, photograph, audio and/or video recording, displays of student work or other information related only to student achievement (e.g. academic/athletic/artistic recognition or award) or student accomplishment (e.g. a specially selected piece of work).

By signing and returning this form to my child’s school, I formally state that **I DO NOT** grant permission to the Passaic Public Schools to release my child’s name, photograph, audio and/or video recording, or displays of work to the media; to publish information about my child’s accomplishments or achievements in District-sponsored publications and social media; or to display such information at various school functions during the 20__-20__ school year. Examples include the following:

- A program from a concert, sporting event, or a playbill showing my child’s role in a production, event, or performance;
- The annual yearbook;
- Public galleries or exhibitions of student work; and
- Honor roll, recognition lists, or graduation programs.

Student’s Name: _____

School: _____

Homeroom Teacher: _____ Grade: _____

Name of Parent/Guardian (please print) _____

Signature of Parent/Guardian _____

Please return this form to your child’s homeroom teacher no later than _____ (date).

cc: Student’s Permanent Record