

PASSAIC BOARD OF EDUCATION

REQUEST FOR BIDS
PUBLIC WORKS

Bid Advertisement

The Passaic Board of Education of Passaic, New Jersey, hereby advertises for competitive bids in accordance with N.J.S.A. 18A:18A-21(a) (b) for

Bid No. 56-23 HVAC UPGRADES AT ETTA GERO SCHOOL #9 – ARP Funded

Bidders shall be prequalified by the New Jersey Division Property Management and Construction in the trade categories listed below:

Trade Category #
C032

Title
HVACR

All necessary bid specifications and bid forms may be secured commencing on **Monday, December 12, 2022** upon written request to:

Bid documents for this project will only be available via email link. A **One Hundred (\$100) Dollar non-refundable deposit** via cash, check (made payable to LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN)), Visa, MasterCard, American Express, or Discover is required for each set of bid documents. Please contact Ms. Kim Hauser at kim.hauser@lanassociates.com for complete information to obtain bid documents.

All technical questions, comments, and inquiries should be directed to LAN (Attention: Mr. Yogesh A. Shah, PE) at Telephone #201-447-6400 or Email: yogesh.shah@lanassociates.com.

Bids must be sealed and delivered to the Office of the School Business Administrator/Board Secretary of the Passaic Board of Education ***on or before*** date and time indicated below. The envelope to bear the following information:

Title: **HVAC UPGRADES AT ETTA GERO SCHOOL #9 – ARP Funded**
Bid No.: **56-23**
Name and Address of the Bidder
Date: **Wednesday, January 18, 2023**
Time: **10:30 a.m.**

The bid opening process will begin on the above advertised date and time at the Board Offices 663 Main Avenue, 6th Floor, Passaic, New Jersey 07055. On the advertised date and time, the School Business Administrator/Board Secretary, or his designee shall publicly receive and open all bids. ***No bids shall be received after the time designated in the advertisement.*** (N.J.S.A. 18A:18A-21(b)). The Board of Education does not accept electronic (e-mail) submission of bids.

There will be a pre-bid meeting on Monday, December 19, 2022. While attendance is not mandatory, all prospective bidders are strongly encouraged to attend this important meeting, which will be held at Etta Gero School #9, 140 First Street, Passaic, NJ 07055, Telephone #973-470-5509 at **11:30a.m. The last day for submission of questions shall be on Tuesday, December 27, 2022, at 4:00 p.m.. An Addenda will be issued no later than Thursday, January 5, 2023.**

All bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., Affirmative Action Against Discrimination (N.J.A.C. 17:27-1 et seq.) An Initial Project Workforce Report will be required from the successful contractor. (Form AA-201).

Statement of Ownership Requirement: Pursuant to N.J.S.A. 52:25-24.2, Bidders shall submit a statement setting forth the names and addresses of all persons and entities that own ten percent or more of its stock or interest of any type at all levels of ownership.

A bidder on a public works project for a Board of Education where the cost of the work exceeds \$20,000.00 must first have been qualified by the Department of the Treasury, Division of Property Management and Construction, pursuant to N.J.S.A. 18A:18A-27 through 33, and shall submit with his bid a Prequalification Affidavit—No Material Adverse Change, a copy of a valid and active NOTICE OF CLASSIFICATION, a certified copy of a Total Amount of Uncompleted Contracts Form and such Affidavit that subsequent to the latest such statement submitted by him, there has been no material adverse change in his qualification information except as set forth in said Affidavit.

Each bid shall be accompanied by a bid bond, cashier's check or certified check made payable to the Passaic Board of Education, for ten percent (10%) of the amount of the total bid, however, not to exceed \$20,000.00.

Bidders are required by law to submit a Statement of Ownership Disclosure form statement setting forth the names and addresses of all persons and entities that own ten (10%) percent or more of its stock or interest of any type at all levels of ownership.

The bid package will also include other documents that must be completed and returned with the bid. Failure to comply with Instructions to Bidders and to complete and submit all required forms, may be cause for disqualification and rejection of the bid.

All contractors named in this proposal, shall possess a valid New Jersey Department of Labor and Workforce Development Public Works Contractor's Registration Certificate pursuant to N.J.S.A. 34:11-56.48 et seq., at the time the proposal is received by the Board of Education.

The Board of Education reserves the right to reject any or all bids, pursuant to N.J.S.A. 18A:18A-18, N.J.S.A. 18A:18A-2(s), (t), (x), (y), 18A:18A-4(a-c), and N.J.S.A. 18A:18A-22, and to waive any informalities that may be in the best interest of the board.

R. Aaron Bowman, MBA, CPA, PSA, QPA
School Business Administrator/Board Secretary