



Apply Today!

www.passaicschools.org/academies

Please note our new application process!

1. For current students attending Passaic Public Schools:

- Log in to your PowerSchool Parent Portal account. If you do not have an account, contact your school's parent liaison for your PowerSchool Parent Portal information.
- Please note, the application **cannot** be completed via the phone app, but can be entered on all devices using a web browser (i.e., Google, Safari, Yahoo).
- Choose the student's name who will be applying. Then, click on the icon in the left column that says "Academies Application." Verify that you are over the age of 13, then you will be taken to the application page.
- Please review the information provided. If the address displayed is not correct, please check the box marked "Click here to change this address" and provide the most current address. **Please note the district will follow up with you regarding documentation necessary to confirm this change.**
- Read the instructions and click "Next" to continue.

For students not currently enrolled in Passaic Public Schools:

- For students not currently enrolled in Passaic Public Schools, please visit: <http://passaicschools.org/academies> to set up a PowerSchool enrollment account.
- You will be asked to provide important information including the school your child currently attends, your current address and contact information.
- You will also be asked to create an account and password, please keep that information for your personal records.
- If your child lives outside of Passaic City, and is accepted, the district office will contact you regarding tuition.

2. In the School Choice section you will indicate which schools and strands/pathways you are choosing.

- After you choose your first choice, new selection boxes will appear below.
- You are only required to make ONE selection.
- There is no limit to the number of selections you make.
- You do not have to make a selection for every box that appears; you may leave the boxes empty when you are finished.

3. Answer the remaining questions and when you finish, choose "Next". Review your responses, making any necessary edits.

- Please note, you will only be able to submit one application per student, and that application cannot be changed after you choose "Submit".
- PowerSchool will ask you to "Save and Sign Out". To do this, please go to the initials located on the top right of the screen. Please choose "Save and Sign Out" to conclude your application session.
- You should receive an email confirming your application, please keep it to reference if you have any questions!
- Information and instructions regarding acceptance will be sent to you via email.

Do you have any questions or concerns?

All of the district parent liaisons have been trained to support this process. Please reach out to your school's parent liaison for help with you Parent Portal account or the application process.