PASSAIC BOARD OF EDUCATION
REQUEST FOR BIDS
Bid Advertisement

The Board of Education of the City of Passaic, New Jersey, hereby advertises for competitive bids in accordance with N.J.S.A. 18A:18A-21(a,b) for the School Year **2019 – 2020:**

Bid No. 32-20 **Musical Instruments & Supplies II**

All necessary bid specifications and bid forms may be secured upon written request to:

Ms. Erlinda R. Arellano CPA, PSA
School Business Administrator/Board Secretary/Purchasing Agent
Passaic Board of Education
663 Main Avenue/PO Box 388
Passaic, New Jersey 07055-0388
Fax 973 470-7694
E mail RBowman@passaicschools.org

Bids must be sealed and delivered to the Business Office of the Passaic Board of Education ***on or before*** date and time indicated below. The envelope to bear the following information:

Title: **Musical Instruments & Supplies II**
Bid No.: **32-20**
Name and Address of the Bidder
Date: **Friday, August 2, 2019**
Time: **11:00 a.m.**

The bid opening process will begin on the above advertised date and time in the Board Meeting Room, 663 Main Avenue, Passaic, New Jersey – Sixth Floor. Bids may also be submitted to the Purchasing Agent or his designee at the bid opening meeting, in the Board Meeting Room, prior to the advertised date and time. On the advertised date and time, the Purchasing Agent shall publicly receive and open all bids. ***No bids shall be received after the time designated in the advertisement***. (N.J.S.A. 18A:18A-21(b)). The Board of Education does not accept electronic (e-mail) submission of bids.

All bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., Affirmative Action Against Discrimination and N.J.A.C. 17:27 et seq.

Each bid shall be accompanied by a bid bond, cashier's check or certified check made payable to the Passaic Board of Education, for ten percent (10%) of the amount of the total bid, however, not to exceed $20,000.

Bidders are required by law to submit a Statement of Ownership Disclosure form statement setting forth the names and addresses of all persons and entities that own ten (10%) percent or more of its stock or interest of any type at all levels of ownership.

A Non-Collusion Affidavit and a Contractor Questionnaire/Certification also must be filed with the bid. The bid package will also include other documents that must be completed and returned with the bid. Failure to comply with Instructions to Bidders and to complete and submit all required forms, may be cause for disqualification and rejection of the bid.

The Board of Education reserves the right to reject any or all bids, pursuant to N.J.S.A. 18A:18A-2(s), (t), (x), (y), 18A:18A-4(a-c), and N.J.S.A. 18A:18A-22, and to waive any informalities that may be in the best interest of the board.

Erlinda R. Arellano CPA, PSA
Ms. Erlinda R. Arellano CPA, PSA
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